

HAYCOCK TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATIONAL MEETING
HAYCOCK TOWNSHIP MUNICIPAL BUILDING
MONDAY, JANUARY 4, 2010

The meeting was called to order at 7:30 p.m. by supervisor Kathy Babb, with all members of the Board in attendance. Kathy Babb announced an executive session was held prior to the Reorganizational Meeting to discuss personnel matters.

Henry DePue made a motion, seconded by Mike Lennard, to appoint Kathy Babb, chairman for 2010. Henry DePue made a motion, seconded by Kathy Babb, to appoint Mike Lennard vice-chairman for 2010. Both motions were passed unanimously.

HENRY DEPUE MADE A MOTION, SECONDED BY MIKE LENNARD, TO MAKE THE FOLLOWING APPOINTMENTS.

SECRETARY-TREASURER	<u>NANCY YODIS</u>
ROADMASTER / ZONING SITE INSPECTOR	<u>DAVID LONG</u>
ROAD FOREMAN/ACTING SECRETARY	<u>CHRISTOPHER BAUER</u>
TOWNSHIP COORDINATOR	<u>HENRY DEPUE</u>
ZONING OFFICER	<u>KATHY STOVER</u>
EARNED INCOME TAX COLLECTOR	<u>LOIS WALTERS</u>
SOLICITORS	<u>CLEMONS, RICHTER, WALSH & REISS</u>
TOWNSHIP ENGINEERS	<u>C. ROBERT WYNN & ASSOC.</u>
BANK	<u>QNB, QUAKERTOWN PA.</u> <u>and PLGIT and any other qualifying bank</u> <u>depending on the interest rates.</u>
NEWSPAPER	<u>THE INTELLIGENCER</u>
BUILDING CODE OFFICIALS	<u>KEYSTONE MUNICIPAL SERVICES</u>
VOTING DELEGATE TO THE STATE CONVENTION	<u>KATHY BABB</u>
OPEN RECORDS OFFICER	<u>NANCY YODIS</u>

THE MOTION WAS PASSED UNANIMOUSLY. MIKE LENNARD MADE A MOTION, SECONDED BY HENRY DEPUE, TO ADOPT A RESOLUTION TO NOMINATE AND CONDITIONALLY APPROVE UPON RECEIPT OF FINANCIAL STATEMENTS, THE FOLLOWING ZONING HEARING BOARD, PLANNING COMMISSION AND UCC BOARD OF APPEALS MEMBERS.

ZONING HEARING BOARD: BETH SAMUELSON TO A NEW THREE YEAR TERM
RECONFIRM THE REMAINING TWO YEAR TERM OF HARRY GRIM
ONE YEAR TERM OF TOM MURRAY

APPOINT ERIC SONTHEIMER ALTERNATE TO THE ZONING HEARING BOARD.

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PLANNING COMMISSION: HENRY DEPUE AND CLINT SEARL TO A NEW FOUR YEAR TERM. RECONFIRM THE THREE YEAR TERM OF **BOB SHEETS AND JEFF RITTENHOUSE**, THE TWO YEAR TERM OF **SCOTT FREEMAN** AND ONE YEAR TERM OF **RUSTY TAFT AND PAT DEWALD**.

APPOINT **EARL WINTERS** TO THE VACANCY HEARING BOARD AND **HENRY DEPUE AND RUSTY TAFT** REPRESENTATIVES TO QAPC. THE MOTION WAS PASSED UNANIMOUSLY.

MIKE LENNARD MADE A MOTION, SECONDED BY HENRY DEPUE, TO MAKE THE FOLLOWING APPOINTMENTS TO THE **UCC BOARD OF APPEALS: BILL BARINGER** TO A NEW FIVE YEAR TERM AND RECONFIRM THE FOUR YEAR TERM OF **JON ERK**, THREE YEAR TERM OF **JONATHAN MYERS**, TWO YEAR TERM OF **JEFF RITTENHOUSE** AND ONE YEAR TERM OF **BARRY YODIS**. THE MOTION WAS PASSED UNANIMOUSLY.

HENRY DEPUE MADE A MOTION, SECONDED BY MIKE LENNARD, TO PASS **RESOLUTION NO. 10-1, A RESOLUTION TO SET THE 2010 REAL ESTATE TAX RATE AT FOUR MILLS**. THE MOTION WAS PASSED UNANIMOUSLY.

HENRY DEPUE MADE A MOTION, SECONDED BY MIKE LENNARD, TO SET THE FOLLOWING **TAX RATES FOR 2010**.

1.50 % EARNED INCOME TAX (½ % TO TOWNSHIP AND 1 % TO SCHOOL)

1 % REAL ESTATE TRANSFER TAX (½ TO TOWNSHIP AND ½ TO SCHOOL)

TREASURER'S BOND **\$400,000.00** EARNED INC. TAX COLL. BOND **\$75,000.00**
(bonds are subject to approval of the auditors). THE MOTION WAS PASSED UNANIMOUSLY.

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MIKE LENNARD MADE A MOTION, SECONDED BY HENRY DEPUE TO SET THE FOLLOWING **PAY RATES FOR 2010.**

SECRETARY- TREASURER	\$24.50
ROADMASTER / ZONING SITE INSPECTOR	23.00
ROAD FOREMAN / ACTING SECRETARY	22.50
ZONING OFFICER	22.50

THE MOTION WAS PASSED UNANIMOUSLY.

MIKE LENNARD MADE A MOTION, SECONDED BY HENRY DEPUE, TO SET THE FOLLOWING PAID HOLIDAYS FOR ALL EMPLOYEES. **NEW YEARS DAY, GOOD FRIDAY, MEMORIAL DAY, 4TH OF JULY, LABOR DAY, THANKSGIVING DAY AND THE DAY AFTER, AND CHRISTMAS.** THE MOTION WAS PASSED UNANIMOUSLY.

MIKE LENNARD MADE A MOTION, SECONDED BY HENRY DEPUE, TO SET THE FOLLOWING VACATION.

SECRETARY - TREASURER	3 weeks
ROADMASTER- ZONING SITE INSPECTOR	3 weeks
FOREMAN - ASSISTANT SECRETARY	3 weeks
ZONING OFFICER	3 weeks

THE MOTION WAS PASSED UNANIMOUSLY.

MIKE LENNARD MADE A MOTION, SECONDED BY HENRY DEPUE TO SET THE FOLLOWING EMPLOYEE BENEFITS.

FULL TIME EMPLOYEES: 5 SICK DAYS AND 2 PERSONAL DAYS.

PART-TIME ZONING OFFICER: 3 SICK DAYS AND 2 PERSONAL DAYS

ALL PERMANENT EMPLOYEES WILL BE ENROLLED IN THE PMRS PENSION PLAN.

ALL PERMANENT EMPLOYEES ARE ENTITLED TO BE ENROLLED IN A HOSPITALIZATION PLAN TO INCLUDE SPOUSES AND CHILDREN. ALL PERMANENT EMPLOYEES TO BE ENROLLED IN A DENTAL AND VISION INSURANCE PLAN, A DISABILITY PLAN AND A \$20,000.00 LIFE INSURANCE POLICY. THE MOTION WAS PASSED UNANIMOUSLY.

MIKE LENNARD MADE A MOTION, SECONDED BY HENRY DEPUE, TO REIMBURSE EMPLOYEES, FOR ANY UNUSED SICK, PERSONAL, OR VACATION DAYS. THE MOTION WAS PASSED UNANIMOUSLY. MIKE LENNARD MADE A MOTION, SECONDED BY HENRY DEPUE TO REIMBURSE EMPLOYEES THE STANDARD IRS ALLOWANCE FOR USING THEIR PERSONAL VEHICLES ON TOWNSHIP BUSINESS. THE MOTION WAS PASSED UNANIMOUSLY.

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MIKE LENNARD MADE A MOTION, SECONDED BY HENRY DEPUE, TO SET **THE CUSTODIAL RATE AT \$17.50 PER HOUR**. THE MOTION WAS PASSED UNANIMOUSLY.

HENRY DEPUE MADE A MOTION, SECONDED BY MIKE LENNARD, **TO SET THE GENERAL LABOR RATE (WHICH INCLUDES SOMEONE TO DRIVE TOWNSHIP TRUCKS) AT \$19.00 PER HOUR**. THE MOTION WAS PASSED UNANIMOUSLY.

HENRY DEPUE MADE A MOTION, SECONDED BY MIKE LENNARD, TO HOLD **MEETINGS ON THE FIRST MONDAY OF THE MONTH AT 7:30 P.M.** THE MOTION WAS PASSED UNANIMOUSLY.

HENRY DEPUE MADE A MOTION, SECONDED BY MIKE LENNARD TO ADJOURN THE MEETING AT 7:49 P.M.

RECORDED:

APPROVED:

NANCY M. YODIS
SECRETARY